

# ***Mobile Estates Privacy Policy***

*March 28, 2011*

## **Information We Store**

**DRAFT FOR EDIT BY BOARD OF DIRECTORS**

It is necessary for Mobile Estates administration to collect financial and personal information of our shareholders in order to manage various functions of Mobile Estates Association, a coop governed by FL719/723 statutes. While we must collect this information to successfully process various transactions, financial and otherwise, this information is safely stored in our computer system and/or files. This information regardless of where it is stored is held in the strictest of confidence. Mobile Estates.com website may store your email address, if you provide one. Mobile Estates will provide you with an encrypted password to access your information which is a safeguard to protect your information on the Mobile Estate website and you will be the only one provided access to your account within the Mobile Estates.com system. Mobile Estates does not sell information of its shareholders, including e-mail addresses to anyone or organization and strictly prohibits any such activity. Mobile Estates protects any and all information you provide to us including but not limited to shareholder application, background check, key(s), financial, checking, ACH transfer, credit card info, etc. If you use a credit card for a transaction, that information must be provided every time you request use of your credit card for a transaction. All credit card transactions are passed to the credit card company through a secure encrypted gateway for authorization, and are not subsequently saved on the Mobile Estates.com servers.

## **How We Use Your Information**

Our primary purpose in collecting and using your personal information is to provide you with a safe and effective way to transact business as a Mobile Estates shareholder. Additionally, we may use your information to provide you with information about improvements, Board of Directors business, financial status, projections, etc. It is our intention to improve the gateway of communication from your Board of Directors to you the shareholder. If you ever receive information or communication from Mobile Estates and / or Mobile Estates.com that is unwanted, please notify us that you wish to unsubscribe from any future communications and it will be honored.

## **Sharing & Protecting your Personal Information**

The most common usage of your personal information is to be a link for you in being in the know of what is going on that affects your interest as a shareholder. Mobile Estates does everything possible to protect your share interest and information and will not do anything to compromise it. Mobile Estates acts as a responsible facilitator between you, the shareholder and necessary third parties that provide services to the park including contractors, utility companies, etc. Mobile Estates reserves the right to share your information only when so requested by a court order or other legal documentation necessary by Federal and State statutes. Your information will only be provided to a third party source if you so request it in writing and if you include the following: your full name, address, city and state, along with a witness signature and your signature. In your third party request you must state what information you want included in your request, as well as the third party person(s), organization, etc. name, address, city and state for which you want this information shared. Mobile Estates administration or Mobile Estates.com is not liable for the use or misuse of your personal information by a third party or businesses for which you have requested we share your information with.

## **Disclosure of Your Information**

We may disclose your personal information to respond to legal requirements, enforce our policies, or protect anyone's rights, property or safety. If we do disclose your information for one of these reasons, we will do it in accordance with applicable all Federal and State laws and regulations.

## **We may also share your personal information with:**

Third parties that provide IT services to Mobile Estates.com necessary to maintain our service (e.g., data hosting providers), in which case we require that they comply with our Privacy Policy and take appropriate confidentiality and security measures to protect your personal identity.